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| **Counselor:** | **PTID:** | **Site:** |
| **Date of Session:** | **Session Duration (minutes):** | **Visit Code:** |
| **Product using/initiating:** **[ ]  Ring [ ]  oral PrEP** | **Date of Review:** | **Reviewer:** |

*Please make a note if a session task was covered out of order, at a different point in the session.*

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| 1. Introduction, welcome, affirm attendance[ ]  Counselor welcomes or greets participant OR mentions that the visit will now shift to the counseling portion of the visit. [ ]  Thanks participant for coming [ ]  Affirms participant’s attendance (i.e., commitment to study, commitment to fighting HIV, effort to get to appointment, etc)*Notes:*  |
| 2. Reviews participant’s experience with the Ring or PrEP since last visit (depending on random assignment)[ ]  Asks participant if use was harder or easier than expected?[ ]  Assesses motivation for continued use[ ]  Shares information clearly[ ]  Responds to participants questions and concerns*Notes:*  |
| 3. Review of adherence goals from last session[ ]  Explores potential barriers and facilitators to adherence (i.e., What is going well? What is going not so well?)[ ]  Helps participant consider solutions to common barriers[ ]  Works on plan with participant [ ]  Assesses for changes in adherence goals until the next study visit[ ]  Reviews any upcoming travel or changes to participant’s schedule that may influence adherence*Notes:*  |
| 4. Provide drug level feedback to the participant (*if applicable for the visit)***[ ] N/A**[ ]  Introduces (or reminds) participant to the wireless symbols[ ]  Explains the high, medium, and low significance of symbols[ ]  Asks participant if they are ready to receive their drug level results[ ]  Provides results using correct key message from counseling manual[ ]  Explores participants feelings about the results[ ]  Responds to participant’s questions and concerns*Notes:*  |
| 5. Assist with adherence support options [ ]  Reminds the participant about the adherence support menu and options listed [ ]  Asks participant if there are other options she’d like to include [ ]  Reviews previous choices – what worked well and what didn’t work well [ ]  Encourages participant to pick items she thinks may work best for her until the next study visit  *Notes:* |
| 6. What else? Wrap-up[ ]  Invites discussion of additional questions and concerns[ ]  Asks again what questions remain, and thoroughly discusses until none remain (if necessary)[ ]  Acknowledges and appreciates the participant for coming to the appointment[ ]  Discusses plans for next session[ ]  Reminds participant to contact the clinic if she needs to talk or has questions*Notes:*  |

Overall Feedback

1. What did the counselor do well in this session?
2. What could the counselor improve on from this session?
3. Other general feedback for the counselor